

# CHARGES AND FEES FOR INTERLIBRARY LOANS

## *FAILURE TO PICK UP MATERIAL*

University of South Carolina Beaufort  
USC Beaufort Library  
Beaufort, South Carolina

### Charges for Failure to Pick Up Materials

Failure to pick up an interlibrary loan book will result in a charge of \$2.00 being added to the requester's library record.

Failure to pick up a photocopied item will result in a charge of \$1.00 plus copy charges being added to the requester's library record.

## *GUIDELINES FOR CHARGES AND FEES*

Lynchburg College  
Knight-Capron Library  
Lynchburg, Virginia

### Costs

The patron is responsible for any copying or lending fees charged by the lending library. Most in-state loans and copies are free. Most out-of-state locations have fees or copying charges. The patron should indicate on the Interlibrary Loan form the maximum they are willing to pay.

Neumann College  
Neumann College Library  
Aston, Pennsylvania

### Fees

Students are charged 50 cents per item. This fee is payable at the time of the request. As a courtesy, full and part-time faculty members are not charged fees for Interlibrary Loan materials. Requests returned unfilled will not be refunded. Neumann College Library will not pay fees charged by loaning libraries for copying articles or loaning books. Students/Patrons will be notified of such fees and can opt whether they still wish to receive the request. The patron would be responsible for this payment, which will be charged to their patron record.

## *GUIDELINES FOR CHARGES AND FEES FOR OVERDUE OR LOST ILL MATERIAL*

Henderson State University  
Huie Library  
Arkadelphia, Arkansas

### Lost Items

Patrons are responsible for all charges accruing from lost Interlibrary Loan materials.

## THE ACADEMIC LIBRARY MANAGER'S FORMS, POLICIES, AND PROCEDURES HANDBOOK

Unpaid bills will be sent to the HSU business office, at which time an additional \$5.00 billing fee will be added.

University of South Carolina Beaufort  
USC Beaufort Library  
Beaufort, South Carolina

### Lost ILL Materials

The borrower will pay all costs assessed according to the regulations of the lending library.

In addition, the borrower will pay a \$5.00 processing fee and any overdue fines accrued up to the time the library is notified that the material has been lost.

## *LENDING CHARGES*

Boston College  
Boston College Libraries  
Boston, Massachusetts

### Charges

There are no charges for filling requests for Massachusetts non-profit libraries and/or libraries that are members of the cooperating groups in the section below.

- Non-profit libraries—loan or photocopy, \$10
- For profit libraries—loan or photocopy, \$15
- National Network of Libraries of Medicine
- Loan or photocopy, \$11

Henderson State University  
Huie Library  
Arkadelphia, Arkansas

### Charges for ILL

Most interlibrary loan requests are processed without any charge to the patron.

Student will pay the first \$5 of the lending fee per request. The library will pay \$50 for any additional fees per student in a fiscal year.

The library will pay \$50 for lending fee per faculty/staff in a fiscal year.

Article rush requests are frequently faxed and are more likely to accrue charges.

Books may be FED EXed at the patron's expense.

Payment of ILL charges is due whether or not the patron picks up the item.

University of South Alabama  
University Libraries  
Mobil, Alabama

### Costs

The patron is financially responsible for any royalty fees as well as for any charges assessed by the lending library for loans, copies, fines, damages or lost items. No charges are incurred for materials borrowed within Alabama. Most out-of-state libraries will loan books at no charge (except for dissertations) but will charge for photocopies—typically a \$5.00–\$10.00 minimum.

If materials cannot be received by the deadline date, patrons can make a choice. They can decide to cancel the request and not be liable for any charges, or they can accept the material and any charges.

Non-USA Courtesy Card holders are charged a \$7.00 fee per request in addition to any charges assessed by the lending library.

## CHARGES AND FEES FOR INTERLIBRARY LOAN

### Courtesy Card Holder Types

No Request Fee Required	Teaching Assistants	Retired Faculty	Adjunct Faculty	Continuing Ed Faculty & Students	ASMS Faculty & Students	English as a Second Language	Odyssey
\$7.00 Fee per Request	USA Faculty Spouse & Children	UM, SHC, BSCC, FSCC Faculty	Active Alumni Association Member	Visiting Faculty	Purchaser	Murphy High School Inter- national Baccalaur- eate Program	National Science Foun- dation